▶HRCharter
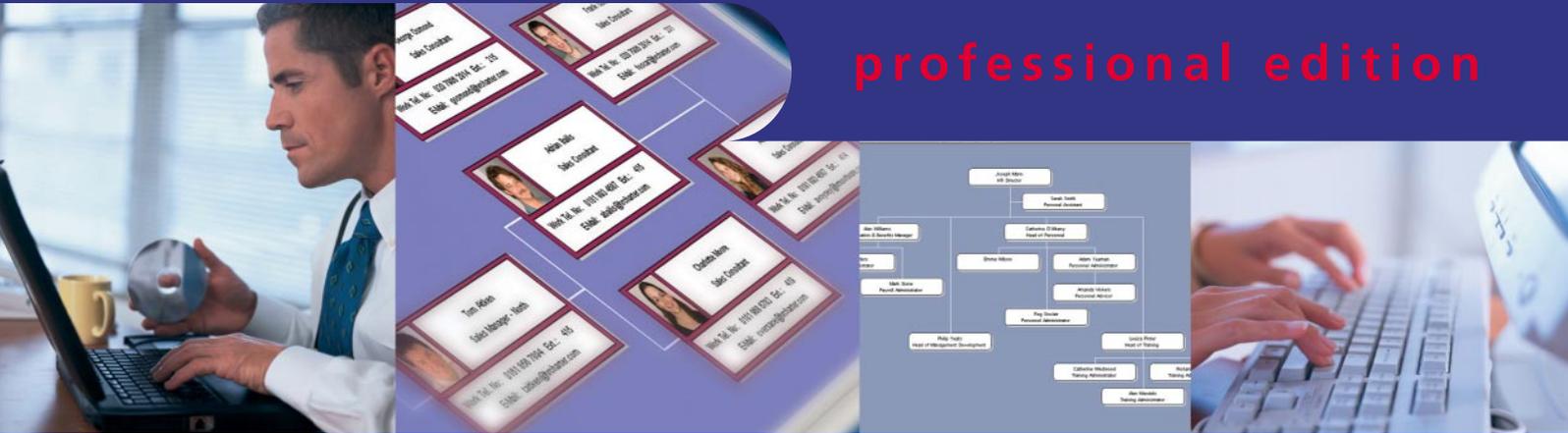
There's no better way

to create and maintain

professional, information-rich
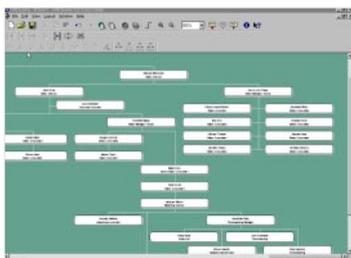
organisation charts!

More than just an organisation charting system, HRCharter Professional Edition converts data about people, positions and performance into valuable business intelligence.

HRM software

Organisation charts are invaluable for staff induction, human resource planning and communication. There's no faster way to visualise the shape of your business.

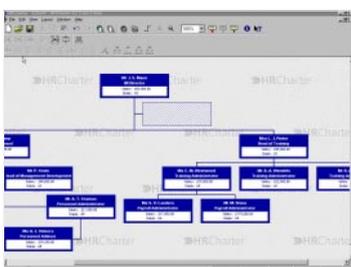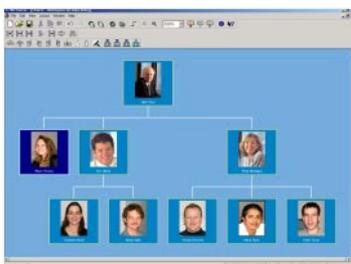# *Welcome to HRCharter*
Professional Edition

HRCharter Professional Edition is the most flexible and function-rich organisation charting system available today. HRCharter automates the tedious and time-consuming process of creating organisation charts, improves accuracy and converts data about people, positions and performance into valuable business intelligence.

Faster results

HRCharter Professional Edition saves time by automatically generating fully formatted charts from an underlying database. The database can be;

- its own, which offers 23 predefined and 6 custom fields and creates charts based on employee to employee relationships
- a database view or staging table created by exporting data in a predefined format from your HR Information System or other data source. With this option you can create charts based on employee, position or org unit reporting relationships and access a much wider range of information
- or, a direct connection to any ODBC-compliant database, provided we can work with you to perform the custom integration work required.

Dynamic, data-driven charting

HRCharter's uniquely powerful data-driven approach to charting means that when information changes, you simply need to update the source database and HRCharter takes care of the rest, reformatting the charts to best advantage for viewing or printing as a wall map or indexed book chart.

Information-rich

HRCharter's library of chart (box) styles lets you change the information displayed in your charts in seconds. Just select all or part of the chart, apply a different box style and HRCharter instantly refreshes the chart with the new information.

Built-in chart designer

A powerful box editor allows you to create your own box styles, giving you control over the content and design of your chart boxes. Select box shapes, effects, colours, fonts and the information that you want to see displayed. Then save your new box style to the library, so that you can use it again.

You can also modify the vertical and horizontal spacing, draw dotted line reporting relationships, change the layout, levelise by grade or turn your chart completely on its side. If you'd prefer to have a different background colour or texture, it's easy to change that too!

With HRCharter Professional Edition it's easier than ever before to create and maintain professional, information-rich organisation charts, whatever the size of your business

Decision support

More than just an organisation charting system, HRCharter is also a powerful aid to HR planning, allowing you to create 'what-if' scenarios by dragging and dropping employees to different locations, in order to better understand and communicate the implications of organisation change. Conditional mapping and colour coding features add meaning to data, letting you see key issues, such as age, skills or gender distribution at a glance.

Powerful print capabilities

With HRCharter you can print either wall map or book charts. Select book chart and HRCharter intelligently splits your organisation across as many pages as required, and provides page numbering and an employee index. You can also incorporate charts in other documents or save them as images for publishing on your company intranet.
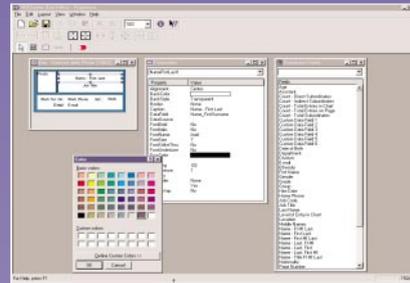
All the help you need

HRCharter Professional Edition comes with context-sensitive help and pdf documentation to ensure that you get the most from HRCharter's powerful functionality. An optional annual support pack is also available.

HRCharter Professional Edition is just one of a family of feature-rich organisation charting systems. We also offer:
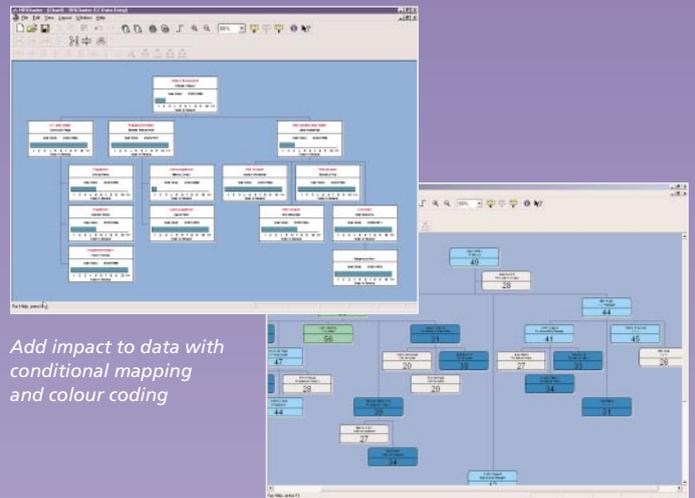
HRCharter Desktop Edition

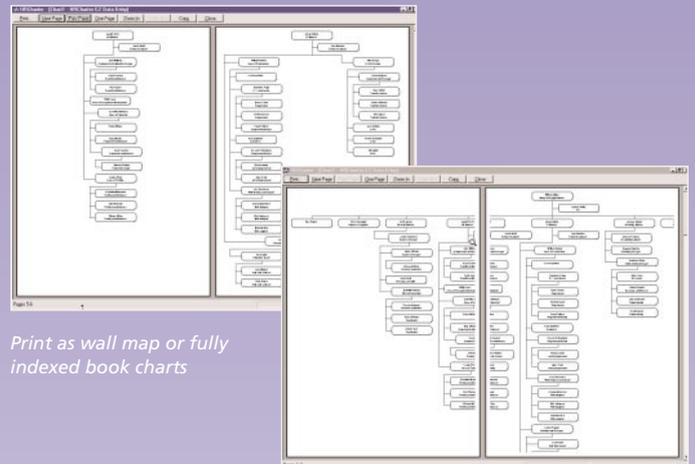an ideal solution for departments or organisations with less than 500 employees.

HRCharter Enterprise Edition for web deployment,

enabling the widest possible access to up-to-date organisation charts and company directories.

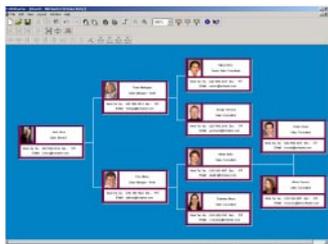*Design your own box styles and content with HRCharter's powerful box editor*

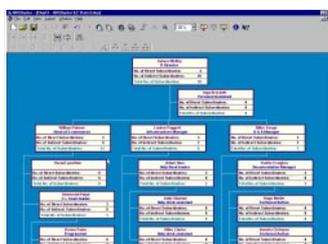*Add impact to data with conditional mapping and colour coding*

Print as wall map or fully indexed book charts

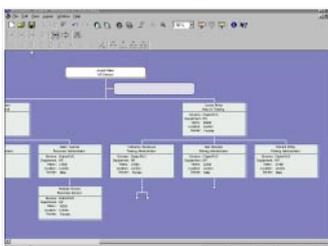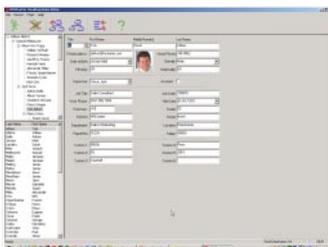# HRCharter - more than just an organisation charting system

Key features

Include names, job titles, contact information, photos and much more

Dynamically display headcount information

Ghost, mask or hide selected employees to hide sensitive information or to help focus in on selected employees

Create and modify your own database of employee information

Builds charts automatically from employee database - you provide the information and HRCharter takes care of the rest, automatically formatting charts to best advantage.

Fast search and navigation - scroll through charts or use the 'go to' function to find a specific employee.

Customisable chart content and design - take advantage of predefined box styles or use the powerful box editor to create your own.

Colour coding and conditional mapping - link information to colours and box shapes to add impact to data, for example to show gender or age distribution.

Support for 'What-if' planning - use 'drag and drop' functionality to explore different scenarios to understand the implications of reorganisation or growth. You can move individuals or whole departments, add or delete jobs, levels or entire branches, without affecting the underlying database. "What-if" charts can be printed, saved or incorporated into other documents.

Headcount information - dynamically display headcount information, such as position, employee and vacancy counts.

Shared charts - HRCharter Professional Edition can be deployed across a company network, so that you can share information with your colleagues.

Flexible layout options - automatically apply a wide range of chart layouts: flat, feathered, right or left justified. You can also ghost, mask or hide selected employees.

Chart export - cut and paste whole charts or selected branches into other applications, such as Microsoft PowerPoint® or Microsoft® Word to enhance a presentation or report. Alternatively save charts as graphic images and publish them on your company intranet.

Powerful print capabilities - print high quality wall maps or book charts, with index and page numbering, for all or any part of your business.

Own database option

Data Import wizard - quickly import data from CSV or text files.

Easy data entry - create and modify your own database of employee information, or add information to data that you've imported.

Staging table or database views option

Predefined data dictionary - enables seamless integration with your exported data.

Access to wider range of information - you choose the information that you want to use.

Display multiple reporting relationships - create charts based on employee, position or org unit reporting relationships and display multiple reporting relationships (direct, dotted line, mentor, etc).

Additional benefits with integration

Dynamic updating - when data changes in the source system, changes are automatically reflected in HRCharter Professional Edition, reducing administration and ensuring that charts are always up to date.

Support for relational tables - HRCharter Professional Edition can delve directly into relational databases tables, which means that charts can include not only information held directly on an employee or position record (e.g. employee name or position grade) but also related information, such as performance or salary history.

Secure access - database access to sensitive data (compensation, performance, skills etc.) can be restricted according to security permissions.

TRY IT FREE FOR 30 DAYS!

Whether you've 100, 1000 or 10000 employees, there is a version of HRCharter for you.

For a trial CD-ROM please call
+44 (0)20 7202 9300, fax +44 (0)20 7202 9321, email **info@hrmsoftware.com** or visit **www.hrmsoftware.com** and request your CD on-line.

System Requirements
To use HRCharter Professional Edition you will need:
* *PC with Pentium 100 MHz or higher processor*
* *Microsoft® Windows 95, 98, 2000 or NT Workstation 4.0*
* *32 MB RAM and 30 MB hard disk space is recommended*

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